

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)
1255 Imperial Avenue, Room 750
San Diego, CA 92101
Phone: (619) 338-2799; Fax: (619) 338-2778
CAB MEETING MINUTES: August 8, 2013**

CALL TO ORDER

CAB Chair Jasmin Kirkland called the meeting to order at 2:40 p.m.

ROLL CALL

- Present: Denise Reed; Jasmin Kirkland; Jeannine Nash; Margie de Ruyter; Rebecca Baez; Monique Fernandez; Keith Stevenson; Ana Briones-Espinoza; Madeleine Baudoin; Nelson Leone
- Excused: Marcia Washington; Adriana Paulson; Paul Moose; Ann Durham
- Absent: Awichu Akwanya
- Staff: Maggie Lujan; Dale Fleming; Luke De Smet

ACCEPTANCE OF AGENDA

Denise Reed motioned to accept the agenda. Rebecca Baez seconded the motion. The motion was carried.

APPROVAL OF July 11, 2013 MINUTES

Rebecca Baez motioned to approve the July 11, 2013 minutes. Margie de Ruyter seconded the motion. The motion was carried

ACTION ITEM: SCHEDULE CAB RETREAT

Denise Reed motioned to schedule the annual CAB Retreat on October 10, 2013 from 12:00 p.m. to 4:00 p.m. Rebecca Baez seconded the motion. The motion was carried.

ACTION ITEM: CAB MEETING TIME CHANGE

As per previous board discussion, Margie de Ruyter motioned to move the meeting time for Community Action Board meetings from 2:30 p.m. – 4:00 p.m. on the second Thursday of each month, to 3:30 p.m. – 5:00 p.m. on the second Thursday of each month. Rebecca Baez seconded the motion. The motion was carried.

VACANCY ROSTER AND OUTREACH UPDATE

- Maggie Lujan updated CAB regarding outreach efforts to fill the board's remaining vacancies, including reaching out through the Resident Leadership Academy in the North County region.
- Some applications have been received, and interviews with any candidates suitable to fill vacancies will be interviewed by the nominating committee as soon as possible.

CAP PROGRAM DIRECTOR'S REPORT – Maggie Lujan

The County of San Diego has conducted a series of regional forums to discuss how to better administer and streamline the County's three Juvenile Prevention and Early Intervention programs, one of which is administered by CAP. CAB has received a flyer with information regarding the August 22, 2013 industry day in Kearny Mesa, in which County staff will present the feedback received through these forums and request additional feedback from those in attendance. Following this, a proposed redesign of the Juvenile Prevention and Early Intervention program will be presented in a board letter to go before the Board of Directors for approval. This letter will be presented to CAB at the September 12, 2013 CAB meeting for advisory approval prior to going before the Board of Supervisors.

CAP's Juvenile Diversion program offers at-risk minors in the community the opportunity to avoid incarceration by participating in the program.

Ms. Lujan shared with CAB that CAP has been awarded the Get Fresh grant, a SNAP Education grant which will provide federal dollars for nutrition education focused on San Diego's growing refugee community. San Diego, in particular the East County region, is home to a large number of refugees, including the largest population of Iraqi refugees in the country. This program will provide culturally-appropriate nutrition education to the refugee community, with specific focus on CalFresh recipients and those who may be eligible for CalFresh benefits. CAP is currently recruiting to fill the vacant Refugee Coordinator position. The Refugee Coordinator will reach out to refugee communities and seek feedback regarding the nutrition education program.

Maggie Lujan and Dale Fleming will be attending the National CAP Conference in Chicago, and will report back with information and strategies learned. In addition, CAP staff will work with CAB in the coming months to provide training and information relevant to CAP programs, including an updated presentation on Live Well San Diego, the implementation of health care reform, and a high-level overview of the refugee program.

CAB CHAIR'S REPORT – JASMIN KIRKLAND

Chair Jasmin Kirkland did not present a report, opting instead to allow extra time for board discussion and for CAB members to provide regional and community updates.

BOARD DISCUSSION

- Keith Stevenson: In the previous week Kaiser Permanente opened a new medical facility in Carmel Valley, and plan to increase the number of facilities available to the North County area.
- Rebecca Baez offered information regarding the September 1, 2013 rate increase for San Diego Gas & Electric services. The increase will not affect customers in tiers one and two. Ms. Baez encouraged members to log onto their SDG&E account online to find out which tier they are in and to view information regarding their power usage.
- Denise Reed informed CAB that her region has been seeing an increase in gang violence over the previous weeks. As a result of curfew sweeps, there has also been a significant increase in the number of youths requiring substance abuse treatment services.

ADJOURNMENT

CAB Chair Jasmin Kirkland adjourned the meeting at 4:05 p.m.

MINUTES APPROVED BY: Jasmin Kirkland (Chair)

Signature

Date

NEXT MEETINGS.

- October 10, 2013 –12:00 p.m. to 4:00 p.m. – CAB Retreat, Suite 207, 1600 Pacific Hwy
- November 12, 2013 – Suite 750, 1255 Imperia Venue